



KINDERTAGESSTÄTTE

SCHMUTTERZWERGE

NORDENDORF

FREQUENTLY ASKED QUESTIONS

Registration

Why do I need to register and state my requirements?

Online registration ensures security and clarity for parents during the allocation of childcare places. It also prevents applications from being lost. You are guaranteed a response and can conveniently and reliably plan your family's organizational needs.

Username and Password

Please note that notifications regarding the allocation of a childcare place can be found in the message inbox of the Citizen Service Portal or BayernID. Keep your username and password secure. If you forget them, you can request a new password via the Citizen Service Portal or BayernID.

When can I register my childcare needs?

Every year, there is a fixed multi-week period during which childcare needs for the upcoming care year starting in September can be registered. Immediately after this period, the applications are allocated, and parents receive a notification in their online inbox in the Citizen Service Portal.

For which date can I register my childcare needs?

The daycare year always begins in September. On September 1st, places are allocated according to the criteria. Requests for mid-year enrollment with a different start date will be considered where possible.

How do I register a sibling?

A separate registration is required for each sibling. According to the allocation criteria, sibling registrations are given special consideration to facilitate family organization.

My child may require special inclusive support in the form of an integration spot. Whom should I contact?

Please contact the relevant inclusion facility and its management. They can advise you individually on the next steps. For planned individual integration in a „regular“ facility, you should contact the facility management before prioritizing. The management will clarify the possibilities for individual integration with you.

Allocation

What are the allocation criteria?

Children registered in the municipality are always prioritized. Out-of-town children receive a spot only if no local children are waiting. Childcare facilities are educational institutions with a pedagogical mission. For optimal early childhood and preschool development, various factors are considered, such as single parenting, special family circumstances, employment, social integration, and the child's age. The General Equal Treatment Act (AGG) is always respected.

Please note that siblings are prioritized for a place in the same facility already attended by their siblings to simplify family organization. Also, requests for later enrollment can only be considered if there are available spots.

Generally, the age limits stated in Art. 2 Para. 1 BayKiBiG apply. Childcare facilities are out-of-school institutions for the regular education, upbringing, and care of children. These include:

1. Crèches for children under three years,
2. Kindergartens for children aged three to school entry,
3. After-school care centers for school-aged children,
4. Children's houses for children of various age groups.

Who allocates the places?

Places are allocated by the operators or the daycare management.

Notifications

What happens after I receive a registration confirmation in my Citizen Service Portal inbox?

Once you receive a registration confirmation in your online Citizen Service Portal inbox, you will receive a response according to the specified dates. You will also receive an email notification about new messages in your inbox. If a place is offered, you must confirm acceptance by the deadline stated in the provisional offer letter.

If you decline the childcare place or fail to confirm it within the deadline, you will need to reapply for the next care year. Please note that the legal entitlement is generally fulfilled with the offer of a comparable, reasonable place, even if you decline it.

When will I receive feedback?

Mid-year registration: The waiting time for a childcare place depends on the group structure, the child's age, the desired care scope, the location of the chosen facility, and the current demand. The municipality will offer you a care place within the legal timeframe.

Why must I confirm acceptance of the childcare place?

To ensure planning security for the facilities for the upcoming care year, it is important to confirm acceptance of the place. You will then receive the contract documents and may need to submit relevant paperwork.

Miscellaneous

What does a daycare place cost?

The fees for daycare are outlined in the respective regulations.

